



College of International Security Affairs' Internship Program

Internship at the **College of International Security Affairs, National Defense University, Washington D.C.**

The National Defense University (NDU) is the pre-eminent institution for education, research, and outreach in national and international security. The university seeks to prepare military and civilian leaders from the United States and other countries to evaluate national and international security challenges through multi-disciplinary educational and research programs, professional exchanges, and outreach. NDU is the premier center for Joint Professional Military Education (JPME) and is under the direction of the Chairman, Joint Chiefs of Staff.

One of NDU's five colleges, the College of International Security Affairs (CISA) grants a Master's Degree in Strategic Security Studies (MASSS) to students from across the International, Interagency, and Interservice communities. CISA alumni hail from 75 countries and every major U.S. federal executive agency. CISA faculty and students possess diverse academic and military background.

Internship Description

Interns will be assigned, according to their interests, to work with professors across CISA's three academic departments: International Security Studies; Regional and Analytical Studies; and War and Conflict Studies. Interns are expected to work 30-35 hours per week. Special exceptions may be made for highly qualified candidates only available on a part-time basis (minimum of 25 hours per week). This is an unpaid position.

Duties will include:

- Research support as requested by faculty members to assist with publications, course materials, research and outreach;
- Research, writing, and editorial support for the intern run newsfeed "The Eagle Eye;"
- Assist staff and faculty in support of CISA programs, including the International Counterterrorism Fellowship (ICTF) Program;
- Administrative duties as assigned, including university-wide event support.

An internship at CISA and NDU offers numerous opportunities, including:

- Participation in conferences, workshops, and other programs at the National Defense University featuring senior researchers, military officers, and diplomats;
- Access to the NDU library and research resources;
- On-the-job experience and professional development opportunities;
- Experience conducting research and individual projects.

Qualifications

CISA interns must be actively enrolled in a degree-seeking program at time of application (graduating students may apply) and should be majoring in international relations, political science, or other fields related to the CISA mission and have completed some coursework in this area. Potential subjects of interest include, but are not limited to, South Asia, Iraq, China, Italy, political economy, energy security, nuclear counterproliferation, counterterrorism, international security and candidates with video editing skills. All areas of focus are encouraged to apply. A successful candidate will demonstrate in their resume that they can:

- Prioritize, organize, and complete tasks with minimal supervision;
- Use library/research resources to gather relevant data to support faculty research;
- Work as a team player;
- Possess excellent research, writing, and communications skills;
- Ability to work with different cultures and peoples;
- Foreign language skills (especially Arabic) are highly desired, but not required.

Application deadlines are as follows:

- Fall Semester – July 24
- Spring Semester – November 15
- Summer – April 30

Please send a **Resume**, a brief **Writing Sample**, and a **Cover Letter** (No more than one page indicating areas of academic interest, personal expertise, reason you would like to intern at CISA and availability) to Joseph Kettel at joseph.kettel.ctr@ndu.edu with the subject line 'Last name, First name – (Fall, Spring, Summer) Semester Application'.